Taizhou City Huangyan Tianyi Mould Factory

CONFIDENTIALITY AGREEMENT

Dear Sir/Madam,

In consideration of your disclosing information to us relating to____________________ work for the purpose of submitting a quotation with a view to working for ____________________ (.the Purpose.), we undertake that we will:

1. take all reasonable precautions to keep the information secret and confidential and not disclose it to any third party without your prior written agreement nor make use of it except for the Purpose;

2. restrict access to the information to those of our responsible employees whose knowledge is essential for assessment and evaluation of the information and who have agreed to keep it confidential;

3. use the information solely for the Purpose, and not exploit it or otherwise apply it in any way, and make copies of the information or any part thereof only to the extent that the same is strictly required for the Purpose;

4. return to you on demand any written or other materials which include any of the information and upon your request confirm in writing to you that either no copies of the written material have been made or, if made, that they have all been destroyed.

The above undertakings do not apply to any information which is in the public domain or is already in our possession or which subsequently becomes known to us independently or yourselves otherwise than through breach of obligation by anyone.

Yours faithfully
Signed … .

Date … … … … … …

Name …

Position …

For and on behalf of …